

SFWA Board Meeting

February 2, 2026

Attendance

Kate Ristau; President
Anthony Eichenlaub; Vice President
Steven D. Brewer; Secretary
Jonathan Brazee; Chief Financial Officer
Ryka Aoki; Director-At-Large
Curtis C. Chen; Director-At-Large
Noah Sturdevant; Director-At-Large
Christine Taylor-Butler; Director-At-Large

Absent

Day Al-Mohamed; Director-At-Large

Minutes

Meeting called to order at 2:06pm Eastern

2026 Budget Vote

The President invited questions or amendments to the Budget that had been presented to the board online. Christine Taylor-Butler identified one outstanding issue that did not significantly effect the budget as presented, but should be included and said she would provide documentation to the Operations Director. The Chief Financial Officer moved the budget, which was seconded by Christine Taylor-Butler. The motion was accepted unanimously.

Cash Flow Notification

The Board was notified that \$50,000 was transferred from the Vanguard Money-Market Account to the Bank of America account to be used for operating funds. It was determined that this action did not require a vote of the Board.

SFWA Acceptance Policy for Corporate Sponsorship and Significant Donations Vote

The President had shared a new policy that was drafted regarding SFWA accepting significant donations, to ensure that any such donations would be evaluated to ensure that the givers were aligned with SFWA's goals and mission. The Secretary moved to adopt the Policy for Corporate Sponsorship and Significant Donations, which was seconded by the Vice President. The motion was adopted unanimously.

SFWA Givers Fund Grant Vote

The Givers Fund allocations, that were adopted in the previous meeting, were not disbursed during 2025 and the President invited a motion to disburse the 2025 Givers Grant awards during 2026. Christine Taylor-Butler moved to

disburse the 2025 Givers Grants awards during 2026, the Vice President seconded. The motion was adopted unanimously.

SFWA Capitalized Costs Policy Vote

This agenda item was withdrawn by the President.

Meeting Adjourned: 2:18pm Eastern.

Respectfully submitted by Steven D. Brewer; Secretary